

GUIDELINES FOR ORAL PRESENTATION

Presentation:

Oral presentation will be 15 minutes long and consist of a 10-minutes talk followed by a 5-minutes Q&A. The time for the presentation will appear on the website.

Development of oral presentation:

To ensure the good quality of your speech, keep in mind, and focus on the major points. Cover the same material as reported in the abstract. Give an opening statement to acquaint the audience with the nature and purpose of the study.

Briefly describe methods and materials. Allocate most of the presentation time to the results of the study. State the results simply and clearly so that significant fact can be readily identified.

Conclude the presentation with a summary of the essential results you believe were demonstrated by this data.

IF YOU PARTICIPATE IN COPENHAGEN:

Bring your PowerPoint presentation on a USB memory stick. If your presentation contains a video or an audio file, please bring all files to the conference.

You have the option to e-mail your presentation to Jørgen Boesen, mail@vitaminconference.com, at least one week prior to the conference, so that there are no last-minute difficulties. Technical equipment available will include a computer, projector with Microsoft operating system. Presenters will not be allowed to use their own computer.

Any additional technical equipment should be requested at least two weeks in advance of the presentation.

Format of all PowerPoint presentation should be **16:9 format**.

IF YOU PARTICIPATE ONLINE:

To ensure the optimal experience for you as a speaker and the participants in Copenhagen and online participants, we ask you to record a 10-minutes presentation but be present online for the 5-minutes Q&A.

Format of all PowerPoint presentation with audio should be **16:9 format** or recorded video should be in **MP4 format**.